

TRINITAS

ARTS CONSERVATORY

ROSARY•SERVITE EST. 2020

Job Title: Technical Director/Tech Mentor - Trinitas Arts Conservatory

Reports to: Executive Director/Producer

Organization: Trinitas Arts Conservatory, Rosary Academy, and Servite High School's award-winning after-school theatre program.

Status: Full-time, Staff, Exempt

Salary Range: \$65,000.00-\$68,000.00

Position Summary:

Trinitas Arts Conservatory is seeking a highly skilled and passionate Technical Director/Tech Mentor to lead the technical aspects of our high school theatre program. As the Technical Director, you will play a crucial role in mentoring and teaching students, coordinating with production staff, overseeing tech curriculum, and managing all technical elements of our theatrical productions. This position requires a collaborative spirit and strong leadership skills to ensure the successful execution of performances in our Christ-centered, Catholic institution.

Key Responsibilities:

- Lead and mentor students, including crew and stage managers, in technical theatre disciplines
- Coordinate with designers and production staff to plan and execute technical aspects of performances
- Develop and teach tech curriculum to enhance students' skills and knowledge
- Manage the scene shop, ensuring sets are constructed, maintained, and meet safety standards
- Work closely with the Executive Director/Producer on budgeting and resource allocation
- Organize and facilitate pre-production and production meetings for seamless execution of theatrical productions

Required Qualifications:

- Bachelor's degree in Theatre or related field OR equivalent theatre experience
- Demonstrated expertise in technical theatre, including practical design experience in set, lighting, audio, and/or video
- Strong knowledge of theatrical production processes and technical equipment
- Proficiency in reading plans and constructing sets
- Excellent organizational and communication skills
- Ability to collaborate effectively with diverse teams, designers, staff, and students
- Proven ability to teach technical theatre classes and mentor students
- Strong leadership and mentoring capabilities
- Adaptability and ability to thrive in a fast-paced environment with changing priorities

Preferred Qualifications:

- Experience working with or teaching in educational theatre
- Ability to develop and oversee curriculum for the tech program
- Proficiency in drafting or software for theatrical design
- Experience in budget management
- Real-world theatre tech experience (regional, tour, or Broadway)
- Experience with ETC Ion (v3.1), Yamaha M7CL, Qlab, and ProPresenter

Trinitas Arts Conservatory is dedicated to upholding high educational standards within the framework of Catholic principles. All employees are expected to uphold and support the teachings and mission of the Roman Catholic Church and Trinitas Arts Conservatory.

To apply, please submit your resume, cover letter, and portfolio to the Executive Director/Producer, Michael Betts, mbetts@servitehs.org by August 15, 2023. Only shortlisted candidates will be contacted for interviews, which will be conducted during the week of August 21, 2023. We look forward to receiving your application and thank you for your interest in joining our dedicated team at Trinitas Arts Conservatory.